

Dear Parent/Carer,

It has come to our attention that a few year 5 and 6 children are bringing mobile phones into school. Our school safeguarding policy states that no pupils are permitted to bring in phones or any other hand-held electronic devices unless pre-arranged as a specific event.

If your child needs to bring a phone to school, please email me (headteacher) and explain the reason your child needs a phone in school. Permission to bring a phone into school is unlikely unless there are exceptional circumstances. E.g. if your child is attending an after-school club, that ends after the office closes, and there is no other way of contacting you, and they are walking/cycling home alone.

On the very few occasions when it may be agreed that your child can bring in their phone then there will be very strict rules of use.

School Rules on Mobile Phones

- We strongly discourage pupils from bringing phones to school, as there is a risk of phones being lost, damaged or used inappropriately in school. Parents can always get a message to pupils by calling the school office.
- Phones must be turned off at all times on school premises (including on the playground before and after school, and in the cloakrooms).
- Pupils must hand their phone to their class teacher when they arrive at school. Their phone will be kept in the safe in the main school office until the end of the school day.
- The school accepts no responsibility for loss or damage to mobile phones. Please avoid sending valuable phones to school if at all possible.
- Pupils' phones should be clearly marked with their name.
- If a pupil is found to be using a phone on school premises, this is a serious matter and will be dealt with in accordance with the school's Behaviour Policy.

Whether at home or at school, please remember that mobile phones provide easy access to the Internet which is full of fantastic opportunities but can also be a very risky place. It is important that we all work together to keep children safe. We strongly recommend that you enable parental controls on your child's phone, and talk to your child about how to stay safe online.

Kind regards

Mrs Cairns